

El Dorado County Resource Conservation District

Board Meeting

District Office
100 Forni Road, Suite A
Placerville, CA 95667

February 5, 2008
7:30 p.m.

M I N U T E S

*** To Use Conference Call:
Dial: 530-642-5132**

CALL TO ORDER: El Dorado RCD Board President C. Meyer called the Meeting to order at 7:35 P.M. with the following directors and staff in attendance: Directors - C. Meyer, R. Huston, B. Beegle and D. Pierce, J. James.; Staff – H. Dang, L. Toutjian and M. Egbert who served as recorder.

APPROVAL OF MEETING MINUTES: It was moved by D. Pierce and seconded by R. Huston to adopt the El Dorado County & Georgetown Divide Resource Conservation Districts Joint Board Meeting Minutes of January 8, 2008. **Motion Carried.**

AUDIENCE QUESTIONS & STATEMENTS: None.

NRCS STAFF REPORT: No Action Taken.

DISTRICT MANAGER REPORT: No Action Taken.

PROJECT COORDINATOR REPORT: No Action taken.

SUB DIVISIONS REPORT: None.

CONSENT CALENDAR (START): It was moved by D. Pierce and seconded by R. Huston to adopt items presented on the Consent Calendar with items #1 and #2 pulled for further discussion. **Motion Carried.**

- ~~1) Request for Proposals for Contracting Services to the El Dorado County Resource Conservation District. Board to authorize distribution of the Request for Proposals the following project:~~

~~—————El Dorado County Resource Conservation District Proposition 40 Grant Agreement 8CA06529
—————Community Assistance Grant “Sand Ridge – Wolverine Lane Pre-fire Management Project”~~

- ~~2) **Request for Proposals for Professional Services to the El Dorado County Resource Conservation District.** Board to authorize distribution of the Request for Proposals the following project:~~

~~*El Dorado County Resource Conservation District Proposition 40 Grant Agreement 8CA06538
Community Assistance Grant –“Gold Bug Park Fire Safe Plan Implementation Project”*~~

- 3) **The California Clean Water, Clean Air, Safe Neighborhood Parks, and Coast Protection Act of 2002: “Proposition 40” Community Assistance Grant Agreement # 8CA08505 under the California Department of Forestry & Fire Protection (CalFire) for the Grizzly Flat Pre-Fire Management Project Phase II.** Board to authorize signature of C. Meyer on Grant Agreement #8CA07505 as presented.
- 4) **GIS Coordinator Support Invoice.** Board to authorize payment of \$5000.00 in accordance with the Agreement between the Placer County Resource Conservation District and the Georgetown Divide Resource Conservation District for Sharing the Cost of the NRCS/ GIS Project.

CONSENT CALENDAR (END)

NEW BUSINESS:

- 1) **Grant Agreement 05-072-555-0: Agricultural Stewardship Project for the South Fork American River Watershed - Request for Budget Line Item Amendment. (Informational Item).** Board directed staff to continue with Budget Line Item Amendment to Grant Agreement # 05-072-555-0.
- 2) **Request for Proposals for Contracting Services to the El Dorado County Resource Conservation District.** It was moved by D. Pierce and seconded by R. Huston, R. Beegle opposed, to authorize distribution of the Request for Proposals with revisions as discussed and to increase general liability from one (1) million to two (2) million as discussed for the following project.
Motion Carried:

*El Dorado County Resource Conservation District Proposition 40 Grant Agreement
8CA06529 Community Assistance Grant –“Sand Ridge - Wolverine Lane Pre-fire
Management Project”*

- 3) **Request for Proposals for Professional Services to the El Dorado County Resource Conservation District.** It was moved by D. Pierce and seconded by J. James, R. Beegle opposed, to authorize distribution of the Request for Proposals with revisions as discussed and to increase general liability from one (1) million to two (2) million as discussed for the following project.
Motion Carried.

OLD BUSINESS:

- 1) **Placerville Field Office – Office Space Letter of Commitment.** Board determined that there was no need to continue with a Letter of Commitment pertaining to support and authorization of budget expenditures associated with Office Space due to the closing of availability of planned potential office space. Item to be brought back to the board upon further evaluation.

CLOSED SESSION:

- 1) **Personnel Subcommittee Recommendations from the January 16, 2008 Personnel Subcommittee meeting pertaining to the following:**
 - A. *Annual Performance Evaluation (PPM SEC. 3.6) - Office Coordinator*
 - B. *Annual Performance Evaluation (PPM SEC. 3.6) - Project Coordinator*
 - C. *Annual Salary Increase (PPM SEC. 3.7) - Project Coordinator*
 - D. *Annual Performance Evaluation (PPM SEC. 3.6) - District Manager*

It was moved by R. Beegle and seconded by R. Huston to adopt the recommendations of the Personnel Subcommittee to provide an annual general schedule increase and a locality increase of 3.59% consistent with the Salary Table 2008-SAC. In addition, the board further adopts a Salary Step Increase as recommended by the Personnel Subcommittee. **Motion Carried.**

FINANCIAL STATEMENTS AND BILLS: It was moved by R. Beegle and seconded by D. Pierce to adopt Financial Statements and authorize payment of claim vouchers as presented by staff: Placer County RCD: \$5,000.00, Ben Meadows: \$392.97, Ben Meadows: \$174.00, Minute Man Press: \$71.06, Capitol One: \$142.31, Capitol One: \$27.81, Minute Man Press: \$145.34, Ben Meadows: \$236.00, Mark Egbert: \$96.63. **Motion Carried.**

CORRESPONDENCE: No Action Taken.

DIRECTORS COMMENTS: D. Pierce recommended that the “Living in the Foothills” publication undergo a review by local organizations such as the Mountain Loin Foundation to request recommendations on content.

ADJOURN: 10:00 P.M.